



Job Announcement for Mobile Pantry Driver

Job Overview

Anne Arundel County-based nonprofit focused on increasing access to free, nutritious food to under-resourced residents seeks an experienced box truck driver. The Mobile Pantry Driver is responsible for supporting the Programs Department with the safe handling and distribution of food through the Mobile Pantry Program. The Mobile Pantry Driver will play an active role in ensuring the mobile pantry is loaded according to order, will transport products to pre-assigned locations on time while professionally representing the AACFB, engage with community partners and neighbors during distributions, and support the effective distribution of food and basic necessities to areas of need across Anne Arundel County.

Primary/Essential Duties and Responsibilities

- Safely drive AACFB's mobile pantry and transport food orders to assigned site locations at pre-scheduled delivery times. Maintain all food safety and occupational safety requirements.
- Ensure the truck has been correctly loaded with the complete distribution order and confirm that the product is secure prior to leaving the warehouse facility.
- At the mobile pantry distribution locations, maintain the generator to ensure proper operation of refrigeration units. Help staff and volunteers assist neighbors as needed using strong customer service skills.
- Report any issues, mechanical, food-related, or human-related, with mobile pantry operation immediately to the Fleet Coordinator and/or Human Resources and Logistics Manager.
- Complete accurate pre/post-trip inspection records and temperature logs for each mobile pantry outing.
- Upon return to AACFB after distribution, make sure leftover products are removed from the mobile pantry and ensure clean and sanitary conditions inside the mobile pantry using appropriate cleaning solutions.
- Fuel the mobile pantry and generator regularly at AACFB-approved locations. Collect and report required information on fueling to the Human Resources (HR) and Logistics Manager.

Education and Experience

- High school diploma or general education degree (GED) required.
- At least two years of experience driving a 22-foot or larger box truck is required.
- Prior experience successfully working as part of a team is highly desirable.

Required Skills and Capabilities:

- Able to establish and maintain professional and positive work relationships with staff, volunteers, and community members.
- Able to communicate information and ideas clearly and articulately both in oral and written forms.
- Comfortable multi-tasking and prioritizing tasks with minimal guidance.
- Adaptable and can react quickly, appropriately, and calmly in a rapidly changing environment.
- Strong planning, implementation, and time management skills.

- Organized, flexible, and dedicated to quality service.
- Effective at working with others to reach common goals and objectives.
- Responsible and accountable for own actions.
- A self-starter with a high attention to detail.
- Socially and self-aware with a sense of humor.

Employment Type, Compensation, Benefits, Work Hours

- Non-exempt; part-time; on-site; periodic evening and weekend hours required.
- Salary Range \$18.00 - \$22.00 per hour starting pay, commensurate with experience.

Physical Demands and Work Requirements

- Temperature-controlled warehouse/commercial vehicle.
- Able to move, push, load, and unload items using a manual pallet jack or dolly.
- Able to lift, bend, kneel, crouch, and stretch.
- Able to climb in and out of the truck multiple times per day.
- Able to walk up and down stairs as necessary to receive or deliver items.
- Must follow Federal Motor Carrier Safety Regulations while operating AACFB vehicles.
- Must have reliable transportation and be punctual, dependable, and reliable - excellent attendance is crucial.
- Available for evening and weekend distribution events.
- A valid driver's license, valid DOT physical card, and a clean driving record.
- Background check shows no DUI or DWI in the past three years.
- Minimum visual acuity of 20/50 (or corrected to 20/50).
- Follow all applicable driving regulations as required by the State of MD.
- Adhere to the core values of AACFB – Respect, Compassion, Integrity, Accountability, Adaptability, and Resiliency.

Application Instructions

If you are interested in being considered for this meaningful employment opportunity, please submit your resume to Marta Jones at marta@aafoodbank.org by 4:00 p.m. on 1/11/2024 Subject Line: YOUR NAME, Mobile Pantry Driver Position. No phone calls or recruitment agency inquiries, please. If you need an employment application, please use the above email and subject line heading and request an application be emailed to you.

About Us

Anne Arundel County Food Bank (AACFB) was founded in 1986 to distribute food to community partners throughout Anne Arundel County. To this day, AACFB continues its commitment to providing free food and other critical services to under-resourced residents, working alongside county and state governments to address food insecurity throughout the County. The AACFB network of member agencies includes over 75 community-based member food pantries.

Equal Opportunity Employer

The Anne Arundel County Food Bank is a drug-free workplace and an equal opportunity employer, committed to diversity in the workplace. We do not discriminate on the basis of race, color, religion, age, sex, marital status, national origin, physical or mental disability, familial status, genetic information, gender identity or expression, sexual orientation, or any other characteristic protected by State or federal law. Applicants must be United States citizens or eligible to work in the United States.